



# Switching from fax to portal.

## Action required by home oxygen prescribers.

It is important to note that from the 31 October 2019 all home oxygen order forms (HOOFs) need to be submitted via the BOC Home Oxygen Portal and that faxes will no longer be accepted.

The Home Oxygen Portal is very easy to use and will enable healthcare professionals to:

- Submit HOOFs online
- Review previous HOOFs you've submitted
- Review HOOFs submitted by colleagues within a prescriber group which can be requested via your HOS lead
- Check patient prescription information such as flow and hours of use
- Check what equipment and cylinders a patient holds
- Review a patient's compliance with their prescription
- See any safety concerns, either current or historic

### How do you register?

Registration is quick and simple. Log on to [www.bochop.co.uk](http://www.bochop.co.uk), click "Register Here" and follow the instructions! Registrations are processed same day and you will receive email confirmation that you can now access the Portal.

Please make sure that you are registered in time for the 31 October 2019 and remember that faxes will no longer be accepted.

**If you are unsure and need some extra support during this process, then please contact the BOC Clinicians Helpline on 0845 609 4345.**

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